

Translational Science Interagency Fellowship (TSIF) Guidelines for Application

OMB# 0925-0761

Expiration Date: 07/31/2022

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Translational Science Interagency Fellowship (TSIF) Guidelines for Application

Application Materials

The following application materials are required, as described below:

- Personal statement of research goals
- *Curriculum vitae*
- Three letters of reference
- Academic transcripts
- Other documentation

Personal statement of research goals. In narrative form describe your research interests and goals and how these relate to the field of translational science research and research-related to regulatory and drug development science, and review. Additionally, indicate how your goals are aligned with one or more of the mentor pairs and projects listed on the TSIF web page. Please also provide insight into your short- and long-term career goals, and explain how the TSIF program will help you in achieving those goals. Limit your personal statement to two typed, single-spaced pages and use 12-point font and 1” margins (approximately 1,000 words).

Curriculum Vitae. Please refer to *Guidelines for Application/Information to Include in Curriculum Vitae* section.

Letters of Reference. Three current and original letters of reference must be sent by individuals in the scientific/academic community who have knowledge of your scientific accomplishments, motivation, and skills. Letters should be typed on official letterhead, addressed to the Program Director, Dr. Jessica Faupel-Badger, and sent electronically to TSIFellowship@nih.gov.

Academic Transcripts. Copies of all graduate and undergraduate transcripts (and/or translations, if applicable) must be submitted directly to TSIFellowship@nih.gov

Other Documentation. Permanent residents of the United States must submit proof of eligibility for citizenship. The I-551 stamp in a passport is acceptable; “Employment Authorization” documents are not acceptable.

Information to Include in *Curriculum Vitae*

- Applicants are encouraged to use their current curriculum vitae and to add any necessary information.
- Please include your name on each page of the curriculum vitae.
- Some of the information requested below will not be applicable to all individuals.
- Please do not print or type your information on this page.

Personal Information

Name (*First middle last*)

Gender (*optional*)

Date of birth

Citizenship (*U.S. Citizen, Permanent Resident, or Foreign Citizen*)

Home address

Work/school address

Preferred Telephone

Fax

E-mail (*if more than one e-mail address is provided, please indicate preferred contact*)

Education

Please list all colleges and universities attended and any other relevant training. Include the following information for each institution:

School, department, city and state, country

Dates attended, academic major, degree, year degree awarded/expected

Work Experience

Please list current and past employment. Include the following information for each position:

Title, employer's name

Dates of employment

Brief description of duties and accomplishments

Other Information

Please note that the list below is not exhaustive and may not be relevant to all applicants.

Board certification
Committees
Grants awarded
Honors and awards
Patents
Peer-review service
Professional licenses
Professional society memberships
Scientific presentations
Teaching

Research Interests

Please provide a few key words that describe your research interests.

Bibliography

Please list all publications and indicate whether they are “published,” “in press,” “submitted,” or “in preparation.” Please list full-length manuscripts and abstracts separately.

How to Submit Application Materials

If you are interested in applying to the TSIF program and meet the eligibility requirements, please submit the following materials:

Personal Statement of Research Goals, and Curriculum Vitae . Please send your application to TSIFellowship@nih.gov. Please provide your personal statement of research goals and curriculum vitae as two separate documents. The application must be submitted on or before January 15, 2021.

Academic Transcripts, Letters of Reference and Other Documentation. Academic transcripts, letters of reference, and other documentation materials should be sent directly to Dr. Jessica Faupel-Badger (refer to Contact Information below). All application materials must be postmarked on or before January 15, 2021.

Contact Information

Program Email Address: TSIFellowship@nih.gov

Program Director: Jessica Faupel-Badger, Ph.D., MPH
National Center for Advancing Translational
Sciences 6701 Democracy Boulevard
Room 976
Bethesda, MD 20892-4874
Telephone: 301-827-4342
E-mail: badgerje@mail.nih.gov

Application Deadline: January 15, 2021

Selection for the fellowship will be based solely on merit, with no discrimination for non-merit reasons, such as race, color, gender, national origin, age, religion, sexual orientation, or physical or mental disability. NIH and FDA provide reasonable accommodations to applicants with disabilities. If you need reasonable accommodation during any part of the application and hiring process, please notify us. The decision on granting reasonable accommodation will be handled on a case-by-case basis.

THE NIH/NCATS AND FDA ARE AN EQUAL OPPORTUNITY EMPLOYER.